

MEMO

To: Parents/Guardians
From: Ed Walsh, Associate Director of Education-Programs and Human Resources
Subject: Retrieval of Student Items - Change of Plans
Date: March 17, 2020

Based on the most recent update from the province's Chief Medical Officer of Health, the Newfoundland and Labrador English School District is changing its plan for students and parents to retrieve personal and instructional materials from schools on Wednesday and Thursday of this week.

Please disregard the message sent to you outlining that plan.

Please be advised that no student or parent will be provided access to schools, effective immediately. The only exceptions will be for the retrieval of critical items, such as medical equipment or prescriptions currently housed at the school. Parents are advised to contact their school administration to arrange for the transfer of such items.

We regret the inconvenience this causes. We are, however, determined to keep staff, students, parents/guardians and school communities as safe as possible during this uncertain time. We will communicate a plan for retrieval of all non-essential items at some point in the future. Your child's teachers will be in communication with you by Friday March 27, 2020

Please stay tuned for further information related to program delivery in the days ahead.